

**VIGNAN'S****INSTITUTE OF INFORMATION TECHNOLOGY  
(AUTONOMOUS)**

(Approved by AICTE &amp; Affiliated to JNTUK, Kakinada)

DUVVADA, VISAKHAPATNAM

Ref: No. VIIT/ICC/2020/08

Date: 01-08-2020

**Office Order****Sub:** Constitution of Internal Complaints Committee-Order issued – Reg.**Ref:** Establishment of Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10<sup>th</sup> June, 2016.-Reg.

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In pursuance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 an ICC has constituted in our institute.

**Objectives:** Internal Complaint Committee to Prevent Sexual Harassment of Women at the Workplace are as follows:

- To develop a policy against sexual harassment of women at the Institute.
- To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- To uphold the commitment of the Institute to provide an environment free of gender based discrimination.
- To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- To create a secure physical and social environment to deter any act of sexual harassment.
- To evolve a permanent mechanism for the prevention and Redressal of sexual harassment cases and other acts of gender based violence at the Institute.
- The following committee is constitute to look after Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Vignans' institute of information technology.

**Committee Members :**

S.No.	Name of the Person	Designation	Role
1.	Dr. B. Arundhati	Professor	Chairperson
2.	Mrs. K. Prabhavathi	Advocate	External Member
3.	Dr. E. Laxmi Lydia	Associate Professor	Member
4.	Dr. A. Naga jyothi	Assistant Professor	Member
5.	Mrs. S. Adilaksshmi	Assistant Professor	Member
6.	Mrs. R. Uma Maheswari	Assistant Professor	Member
7.	Mrs. K. Sravanthi	Assistant Professor	Member
8.	Dr. Rojeena Mathew	Associate Professor	Member Secretary

**Roles & Responsibility:**

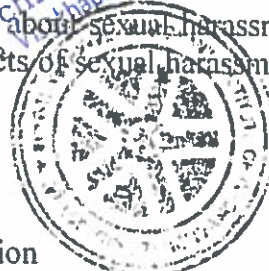
The committee is NOT to act as a moral police; neither will it intrude on anyone's privacy. The role of the Committee is to create awareness about sexual harassment and to deal with and recommend punishment for non consensual acts of sexual harassment, and not to curtail sexual expression within the campus.

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All HoDs for circulation and communication

Copy to Members

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PRINCIPAL -  
INSTITUTE OF  
INFORMATION TECHNOLOGY (A)  
Beside: VSEZ, Duvvada, Visakhapatnam-49



Principal